

# VALLEY CENTER MUNICIPAL WATER DISTRICT

## AGENDA

### Regular Board of Directors' Meeting

Monday, April 19, 2021 — 2:00 P.M.

**Due to the COVID-19 State of Emergency and pursuant waivers to certain Brown Act provisions under the Governor's Executive Orders, this Board Meeting is being conducted via Web Conference and Live Stream, and there will be no physical location from which members of the public may participate.**

The Public can watch the Live Stream video on the District's website at: <http://www.vcmwd.org>

Members of the public who wish to address the Board of Directors under public comment or on specific agenda items can send written comments to the Board Secretary for receipt no later than 1:00 pm on April 19, 2021 to be read during the appropriate portion of the meeting. Written comments must be limited to 300 words, have a reading limit of 3 minutes for each comment and emailed to [publiccomments@vcmwd.org](mailto:publiccomments@vcmwd.org) with *Public Comments* in the subject line or physically deposited in the District's payment drop box located at the entrance to the District's Administrative Office site, or mail to 29300 Valley Center Road, Valley Center, CA 92082. These public comment procedures supersede the District's standard public comment policies and procedures to the contrary.

### **ROLL CALL**

### **APPROVAL OF AGENDA**

At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code §54954.2.

### **AUDIENCE COMMENTS/QUESTIONS**

Comments and inquiries from the audience will be received on any matter not on the agenda, but within the jurisdiction of the Board. Comments and inquiries pertaining to an item on the agenda will be received during the deliberation of the agenda item (Government Code §54954.3).

### **CONSENT CALENDAR**

Consent calendar items will be voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.

1. Minutes of the Board meeting held Monday, April 5, 2021.
2. Audit Demands and Wire Disbursements.
3. Treasurer's Report for month ending February 28, 2021.
4. Quarterly Expense Reimbursement Disclosures (ending March 31, 2021) per GC §53065.5
5. Request Adoption of Resolution No. 2021-12 and Accept the 2021 Revisions to Local Guidelines for Implementing the California Environmental Quality Act.

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**PUBLIC HEARING**

**6. Public Hearing on Proposed Revisions to Miscellaneous Water Meter Fees and Charges Effective May 24, 2021 and Request to Adopt Ordinance No. 2021-02 to Amend the Administrative Code:**

A public hearing will be held to receive input on the District's proposed revisions to miscellaneous water meter fees and charges. Upon conclusion of the public comments and discussion, adoption of said charge will be considered.

- a. Open Public Hearing
- b. Report by District Engineer
- c. Questions/Discussion
- d. Audience comments/questions
- e. Close Public Hearing
- f. Discussion
- g. If desired, adopt Ordinance No. 2021-02

**ACTION AGENDA**

**7. Appointment of New ACWA-JPIA Board Representative:**

Request to appoint Director Oliver Smith as the Valley Center Municipal Water District representative to the Association of California Water Agencies-Joint Powers Insurance Authority Board of Directors (ACWA-JPIA), replacing Director Randy Haskell.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. If desired, Appoint Director Oliver Smith as the VCMWD Representative to ACWA-JPIA Board of Directors

**INFORMATIONAL ITEMS**

**8. E-Business Presentation WaterSmart Software Contract Review:**

An overview of the WaterSmart Software, Inc. (WaterSmart) Contract, for customer engagement and data analytics software, will be presented.

- a. Report by Manager of Accounting
- b. Discussion
- c. Audience comments/questions
- d. Information item only

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**9. Update on the Park Circle Project, Orchard Run Lift Station Construction Schedule and CFD No. 2020-1 Funding:**

Provide an update to the Board of Directors on the progress of the Park Circle Project, anticipated build out schedule and proposed construction schedule and funding for the Orchard Run Lift Station.

- a. Report by District Engineer
- b. Discussion
- c. Audience comments/questions
- d. Information item only

**10. Update on the Financial Impacts of COVID:**

An update on the financial impacts of the COVID-19 Pandemic on the District will be provided.

- a. Report by Director of Finance and Administration
- b. Discussion
- c. Audience comments/questions
- d. Information item only

**GENERAL MANAGER'S AGENDA**

**11. Miscellaneous:**

Miscellaneous Informational items will be reviewed.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only

**DISTRICT GENERAL COUNSEL'S AGENDA**

**BOARD OF DIRECTORS' AGENDA AND REPORTS ON MEETINGS ATTENDED**

**12. Board Member Per Diem Survey – Request Change of Frequency and Placement of the Policy in the Administrative Code, with Adoption of Ordinance No. 2021–03:**

Request to memorialize the directive for and frequency by which the survey of water and wastewater agency Board Per Diem levels is completed and reported to the Board, in the District's Administrative.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. If desired, adopt Ordinance No. 2021–03

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**CLOSED SESSIONS**

- At any time during the regular session, the Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney–client privilege. Discussion of litigation is within the attorney–client privilege and may be held in closed session. *Authority: Government Code Section 54956.9.*

**ADJOURNMENT**

**— End of Agenda —**

**NOTICE TO THE PUBLIC:**

This agenda was posted at least 72 hours before the meeting in a location freely accessible to the public. No action may be taken on any item not appearing on the posted agenda, except as provided by Gov. Code Section 54954.2. Any written materials provided to a majority of the Board of Directors within 72 hours prior to the meeting regarding any item on this agenda will be available for public inspection on the District's website. The complete agenda package is available for public review on the District's website, <http://www.vcmwd.org>.

For questions or request for information related to this agenda contact Kirsten Peraino, *Board Secretary*, at (760) 735-4517 or [publiccomments@vcmwd.org](mailto:publiccomments@vcmwd.org). Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at least 48 hours before the meeting, if possible.

Any writings or documents provided to a majority of the members of the Valley Center Municipal Water District Board of Directors regarding any item on this agenda will be made available for public inspection during normal business hours in the office of the Board Secretary located at 29300 Valley Center Road.